

## Vacation Notice

Child's name: \_\_\_\_\_ Today's date: \_\_\_\_\_

Vacation dates: \_\_\_\_\_ to \_\_\_\_\_

Reminder: Our policy allows vacation credits to be given for vacations taken M-F of the same week. You are required to give **ONE WEEK'S NOTICE**. Less than one week's notice will require full payment. Your child may not attend during weeks that vacation credit is taken. Vacation credit is equivalent to  $\frac{1}{2}$  of your weekly tuition at the time of the vacation.

Parent's signature: \_\_\_\_\_ Staff signature: \_\_\_\_\_